

# UNIVERSITY OF WARWICK

## SENATE

Minutes of the meeting of the Senate held on 13 March 2002

Present: Professor D VandeLinde (Chair) Professor D Anderson, Professor S Bassnett, Dr S Breslin, Professor R Burns, Professor A Caesar, Professor M Cooper, Professor K Cowling, Mr J Dubber, Professor R G Dyson, Dr R Earle, Dr E Gallafent, Dr J Hinton, Professor C Husbands, Professor J Jones, Professor K Lamberts, Professor I Lauder, Professor R Lindley, Professor P Mack, Dr G Martin, Professor M McCrae, Professor N McWilliam, Professor A Mullender, Professor G Nudd, Professor S B Palmer, Professor L Paterson, Dr G Paul, Professor S Peterson, Mr C Price, Dr I Procter, Dr C Sparrow, Professor M Waterson, Professor M Whitby, Mr M Wilkings, Professor M Wills.

Apologies: Dr P Byrd, Professor W Grant.

## MINUTES

34/01-02 Minutes

### RESOLVED:

That the minutes of the meeting of the Senate held on 5 December 2001 be approved.

35/01-02 Departmental Reviews (minute 17/01-02 refers)

### REPORTED (by the Vice-Chancellor):

- (a) That comments had been received from a number of departments on the detailed proposals for the operation of Departmental Reviews and that these would be considered by the Steering Committee.
- (b) That a review of the Department of Theatre Studies would be undertaken during the Summer term.

36/01-02 University Charter and Statutes

### REPORTED (by the Registrar):

That proposed changes to the University Charter and Statutes would shortly be considered by the Privy Council and, subject to the proposed changes being approved, the process for selecting a third Pro-Vice-Chancellor for the University for the period 1 October 2002 to 30 September 2004 would be set in motion at the beginning of the Summer term.

37/01-02 Academy for Gifted and Talented Youth

RECEIVED:

An oral report from the Vice-Chancellor on the progress made to date on the establishment of the National Academy for Gifted and Talented Youth.

38/01-02 Walsgrave Hospital

RECEIVED:

An oral report from the Vice-Chancellor on the recent resignation of the Chief Executive of the Walsgrave Hospital.

39/01-02 Recurrent Funding 2002/2003

RECEIVED:

A copy of a letter from the HEFCE concerning the recurrent grant allocation to the University for the academic year 2002/2003 together with a note prepared by the Finance Officer on the implications of the recurrent settlement on the University's Financial Plan (S.30/01-02) noting that the recurrent grant allocations for teaching and research were £1.7m greater than those included in the Financial Plan largely due to growth in medical student numbers and a £1.2m increase in forecast R grant income.

40/01-02 Faculty Advisory Boards

CONSIDERED:

- (a) A composite report from the Boards of the Faculties on the proposals for introduction of Advisory Board for the Faculties (S.31/01-02).
- (b) Clarification from the Steering Committee on the four principle issues raised by the Faculty Boards on the introduction of Advisory Boards of the Faculties relating to their scope, constitution, reporting lines and the retention of existing Advisory Boards for University Research Centres (S31/01-02).

RESOLVED:

- (a) That Faculty Advisory Boards be established for each of the four Faculties at the beginning of the academic year 2002/03 along the broad lines set out in paper S.31/01-02.
- (b) That the Chairs of the Faculty Boards bring forward detailed proposals for the constitution and membership of their respective Advisory Boards for consideration by the relevant Faculty Board and approval by the Joint Council and Senate Strategy Committee in the summer term.
- (c) That the operation of each of the Faculty Advisory Boards be reviewed after a period of three years.
- (d) That separate steps be taken to review the operation of existing Advisory Boards of University Research Centres, in consultation with the relevant Faculty Boards, and to bring forward recommendations to the Senate for their continuation or abolition.

41/01-02 Allocation and Monitoring of Departmental Finances

CONSIDERED:

Proposals for new arrangements for the mechanisms for the allocation of resources and the monitoring of departmental finances (S.32/01-02).

RECOMMENDED:

That the following new arrangements for the mechanisms for the allocation of resources and the monitoring of departmental finances be approved as set out in paper S.32/01-02 for introduction with effect from the academic year 2002/03:

- (a) the establishment of an Academic Enterprise Group (AEG) to advise, review, validate and monitor enterprise business plans for all academic departments, to be chaired by the Registrar and to report to the Estimates and Grants Committee, thereby removing responsibility for the monitoring and distribution of income for these activities from the Earned Income Group.
- (b) amendment of the terms of reference of the Estimates and Grants Committee to include responsibility for the creation and maintenance of incentives to increase income to academic departments.
- (c) Amendment to the constitution of the Estimates and Grants Committee to provide for the appointment of the Vice-Chancellor as Chair of the Committee it being understood that the Vice-Chancellor would continue current practice in delegating this responsibility to the Deputy Vice-Chancellor.
- (d) That, while retaining ultimate reporting lines to the Senate, the Finance and General Purposes Committee and the Council, the Estimates and Grants Committee, the Academic Enterprise Group and the Accommodation Committee submit regular reports to the Steering Committee.
- (e) That the Warwick Business School be financially devolved with effect from the academic year 2002/03 it being the intention that, where appropriate, a small number of other academic departments might be granted financial devolution, and that the Dean of the Warwick Business School become a member of the Steering Committee.

42/01-02 Report from the Steering Committee

CONSIDERED:

A report from the Steering Committee (S.33/01-02 {Parts 1 and 2}) and its resolutions recorded under the following items:

- (a) Politics and International Studies Subject Review
- (b) Audit Service Review
- (c) Harmonisation of Examination Conventions
- (d) Undergraduate Admissions Marketing
- (e) Undergraduate Admissions October 2002
- (f) Postgraduate Admissions October 2002
- (g) Additional Student Places and Funds
- (h) Active HE Community Fund
- (i) Research Funding Post RAE 2001
- (j) Excellence Fellowship Awards

- (k) ILT Teaching Fellowships
- (l) Staff Awards and Incentives
- (m) General Meeting for All University Staff
- (n) University Lecture Programme
- (o) Degree Congregation
- (p) University Corporate Plan
- (q) Development Plan for CRER
- (r) Queen's Golden Jubilee
- (s) New National Framework for Quality
- (t) Social Class and Participation in Higher Education
- (u) Performance Indicators
- (v) Education and Skills Select Committee
- (w) Funding of Higher Education
- (x) Supply and Demand in Higher Education
- (y) Partnerships for Progression
- (z) IPT University Fellowships
- (aa) Centre for the Study of Globalisation and Regionalisation
- (bb) Wolfson Refurbishment
- (cc) Independent Review of Student Complaints
- (dd) Review of Arts and Humanities Research Funding
- (ee) Membership of Race for Opportunity and Business in the Community
- (ff) Education Green Paper 14-19
- (gg) Agreement with the University of Tasmania
- (hh) Agreement with the University of Tours
- (ii) Membership of the Committee for Study Leave and Leave of Absence
- (jj) Postgraduate Tuition Fees
- (kk) Governor of the City College, Coventry
- (ll) Court of the University of Liverpool

Horticulture Research International

CONSIDERED:

A proposal for the formal affiliation of Horticulture Research International (HRI) (Wellesbourne) with the University which had been considered and supported by the Board of HRI on 18 December 2001 (SC.82/01-02 and SC.85/01-02).

RECOMMENDED:

That Horticulture Research International become an affiliate institution of the University as provided for within University Statutes and as recommended in papers SC.82/01-02 and SC.85/01-02.

43/01-02 Report from the Academic Quality and Standards Committee

CONSIDERED:

A report from the meetings of the Academic Quality and Standards Committee held on 31 January and 27 February 2002 (S.36/01-02 {Parts 1 and 2}) and its resolutions recorded under the following items:

- (a) QAA National Framework for Quality
- (b) QAA Subject Review
- (c) Academic Statistics
- (d) Visiting part-year students: allocation of credit and examinations arrangements
- (e) Periodic Review of Courses of Study

(a) Harmonisation of Examination Conventions

REPORTED:

That the University harmonised examination conventions approved by the Senate would be published on the University web site at the beginning of the Summer term.

(b) Student Academic Complaints Procedure

RESOLVED:

That, in light of the fact that only one formal complaint had been received and considered since summer 2000 the recommendation of the Committee that the scheduled review of the Student Academic Complaints Procedure be postponed until the academic year 2002/03 be approved.

(c) New and Revised Undergraduate Courses of Study

(i) Change in Course Title: Diploma in Person Centred Counselling

RESOLVED:

That the proposal from Solihull College that the title of the 'Diploma in Person Centred Counselling' be changed to 'Diploma in Integrative Counselling' be approved as proposed in paper PDL5 12/01-02.

(ii) MChem Chemistry with Industrial Training

RESOLVED:

That the proposal from the Department of Chemistry for the introduction of a new MChem; 'Chemistry with Industrial Training' with effect from October 2002 be approved as set out in paper SFS9/01-02 subject to amendment to the associated Distance Learning Modules from a pass/fail to a graded basis.

44/01-02 Report from the Estimates and Grants Committee

CONSIDERED:

A report from the meetings of the Estimates and Grants Committee held on 22 January and 19 February 2002 (S.37/01-02) and its resolutions recorded under the following items:

- (a) Vacancies
- (b) Changes to the Establishment
- (c) Departmental Outturns 2000/01
- (d) Review of the Language Centre
- (e) Planning Ratios following RAE 2001

45/01-02 Awards and Distinctions

RECEIVED:

A paper setting out the awards and distinctions conferred on members of the University since the last meeting of the Senate held on 5 December 2001 (S.41/01-02).

46/01-02 Report from the Board of Graduate Studies

CONSIDERED:

A report from the meeting of the Board of Graduate Studies held on 13 March 2001 (S.35/01-02) and its resolutions recorded under the following items:

- (a) New and Revised Postgraduate Awards
- (b) ESRC Recognition Exercise
- (c) New Route PhD

New and Revised Postgraduate Courses

- (a) Centre for Translation and Comparative Cultural Studies and the Centre for English Language Teacher Education

RESOLVED:

That the proposal from the Centre for Translation and Comparative Cultural Studies and the Centre for English Language Teacher Education for the introduction of a new MA in British Cultural Studies and English Language Teaching with effect from October 2002 be approved as set out in paper AGSC11/01-02 (revised).

- (b) Centre for English Language Teacher Education

RESOLVED:

That the proposal from the Centre for English Language Teacher Education for the introduction of a Doctorate in Education with effect from October 2002 be approved as set out in paper GFSS66/01-02.

(c) Department of History

RESOLVED:

That the proposal from the Department of History for the introduction of a new MA in History with effect from October 2002 be approved as set out in paper AGSC12/01-02 (revised).

(d) Warwick Business School

RESOLVED:

That the proposal from the Warwick Business School for the introduction of a new level 3 Certificate/Diploma in Public Leadership and Management with effect from October 2002 be approved as set out in paper GFSS 49/01-02.

(e) School of Engineering

RESOLVED:

That the proposal from the School of Engineering for the restructuring of the following MSc Advanced Engineering courses with effect from October 2002 be approved as set out in paper SGS44/01-02:

- (i) MSc in Advanced Engineering
- (ii) MSc in Advanced Electronic Engineering
- (iii) MSc in Advanced Mechanical Engineering
- (iv) MSc in Advanced Photonics and Communications

47/01-02 Report from the Higher Education Foundation Programme Board of Studies

RECEIVED:

The report from the meeting of the Higher Education Foundation Programme Board of Studies held on 1 February 2002 including the Annual Report of the Board (S.38/01-02).

48/01-02 Report from the Academic Staff Committee

CONSIDERED:

A report from the meeting of the Academic Staff Committee held on 26 February 2002 (S.39/01-02) and its resolutions recorded under the following items:

- (a) Annual Review 2001/2002: Promotions to Readerships and Senior Lecturerships
- (b) University Human Resources Strategy
- (c) Recent Academic Appointments and Resignations

49/01-02 Report from the Safety Committee

CONSIDERED:

A report from the meeting of the Safety Committee held on 15 February 2002 (S.40/01-02).

(a) Annual Report of the Safety Committee

RECEIVED:

The Annual Report of the University Safety Committee including a report on accident statistics for the calendar year 2001 (USC12/01-02).

(b) Amendments to University Regulation 28: Safety Regulations

RECOMMENDED:

That proposed amendments to University Regulation 28: Safety Regulations, be approved as set out in paper USC17/01-02.

(c) Changes to SITU (Safety in the University)

RECOMMENDED:

- (i) That proposed changes to SITU Parts 11 and 21 be approved as set out in papers USC18(a) and USC18(b)/01-02 noting that SITU Part 22 governing Fire Control would also be amended to reflect the same wording as SITU 21 governing Accidents, Emergency and First Aid.
- (ii) That proposed changes to SITU Part 21 be approved as set out in paper USC9/01-02.

50/01-02 Sabbatical Officers in the Students' Union

REPORTED:

- (a) That the results of the election for Sabbatical Officers in the Students' Union for the academic year 2002/2003 were as follows:

President:	Greg Jones, third year History and Politics
Finance and Internal Affairs Officer:	Paul Dent, fourth year MMaths
Student Services and Communications Officer:	Mark Bennett, third year Engineering
Societies and Student Development Officer:	Emma King, third year English
Education Officer:	Alan Reiss, MA International Relations
Sports Officer:	Mike Benson, third year English and American Literature
Welfare and Equal Opportunities Officer:	John Lumley, third year Philosophy and Politics

- (b) That, the election process for the second and third student members of the Senate and the second student member of the Council had not yet been completed.



- (c) That, in accordance with Regulation 26(4), it would be necessary for the Senate at its meeting on 3 July to consider the conferral of registered student status on Greg Jones, Paul Dent, Mark Bennett, Emma King, Alan Reiss, Mark Benson and John Lumley.

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25/3/02