

# UNIVERSITY OF WARWICK

## SENATE

Minutes of the meeting of the Senate held on 15 June 2005

Present: Vice-Chancellor (in the Chair), Ms A Bell, Professor S Bright, Professor R Burns, Professor A Caesar, Dr E Carter, Professor Y Carter, Professor M J Cooper, Professor J Davis, Professor M Devereux (until item 73/04-05), Professor T Docherty, Professor R G Dyson, Professor A Easton, Professor R Fine, Professor R Freedman, Professor M Harrison, Professor C Humphreys, Professor J Jones, Professor K Lamberts, Professor R Lindley, Mr S Lucas, Dr C MacDougall, Professor A McFarlane, Mr K Mohaddes, Dr H Nesi, Professor P O'Hare, Professor S B Palmer, Professor A Phizacklea, Dr A M Price, Dr P Roberts, Professor D Singer, Professor M Waterson, Professor M Whitby.

Apologies: Professor S Bassnett, Professor L Bridges, Dr P Byrd, Professor A Harris, Dr C Hughes, Professor I Lauder, Professor M Luntley, Mr B Tailor, Professor S Thornton, Professor R Wilson.

In Attendance: Academic Registrar, Registrar, University Secretary, Mr B Duggan, Ms N Snodgrass.

The Vice-Chancellor welcomed the Education Officer and third student representative on the Senate for the academic year 2005/06, Mr Brian Duggan, to his first meeting of the Senate.

64/04-05 Minutes

RESOLVED:

That the minutes of the meeting of the Senate held on 9 March 2005 be approved.

65/04-05 Progress of Senate Recommendations

REPORTED: (by the Vice-Chancellor)

That the Council, at its meeting on 16 March 2005, approved the recommendations of the Senate recorded under the following items:

- (a) Governing Instruments Committee (minute 47/04-05 refers)
- (b) Naming of University Buildings (minute 48/04-05 refers)
- (c) Report from the Equal Opportunities Committee (minute 53/04-05 refers)
- (d) Report from the Research Ethics Committee (minute 54/04-05 refers)
- (e) Report from the Safety Committee (minute 60/04-05 refers)

66/04-05 Membership of the Senate

REPORTED: (by the Vice-Chancellor)

- (a) That, in accordance with Regulation 2.3, a notice had appeared in CommUnicate seeking to fill the vacancy in the appointees of the Assembly on the Senate occasioned by the expiry of the current term of office of Professor A Phizacklea.
- (b) That no nominations for appointment had been received by the deadline of 14 June.
- (c) That, in accordance with Regulation 2.3, the Steering Committee at its meeting on 20 June will be invited to establish a Committee of the Assembly to identify a member of the Assembly for appointment to membership of the Senate for the period 1 August 2005 to 31 July 2008 for approval by the Vice-Chancellor as Chair of the Assembly.

67/04-05 NHS Institute for Innovation and Improvement

REPORTED:

(by the Registrar)

- (a) That lease documents for the occupation of the first two floors of Senate House by the NHS Institute had been signed and that the process of refurbishment of the building to accommodate the NHS Institute and to house a prayer room for the Muslim community on campus had begun.
- (b) That the first lease payment by the NHS Institute would be made on 1 August 2005, with occupation expected to commence on 1 November 2005.

(by the Vice-Chancellor)

- (c) That Dame Yve Buckland, Programme Director of the Health Service Partnership at the Warwick Business School Institute of Governance and Public Management, had been appointed the new Chair of the NHS Institute.
- (d) That the appointment of the Chief Executive of the NHS Institute was expected to be announced shortly.

68/04-05 HR Framework Agreement (minute 42/04-05 refers)

REPORTED:

(by the Vice-Chancellor)

That proposals for the introduction of a revised academic staff grade structure and job titles for lecturing and professorial staff were currently under discussion and would be brought forward for consideration by the Senate and the Council in due course.

69/04-05 Millburn House (minute 44/04-05 refers)

REPORTED: (by the Vice-Chancellor):

That the University's offer for the acquisition of Millburn House had been accepted and that a proportion of SRIF3 funding had been allocated for the housing of a Nuclear Magnetic Resonance Centre, with SRIF3 and Project Capital 4 funding also allocated for the refurbishment and reconfiguration of the building for the CETL Capital Centre, the National Academy for Gifted and Talented Youth, the Department of the History of Art and the School of Theatre, Performance and Cultural Policy Studies.

70/04-05 Network Rail

REPORTED:

(by the Vice-Chancellor)

- (a) That the University had made a successful bid for the establishment of the new Network Rail Leadership Centre, to be located at the former Cable and Wireless building on Westwood Heath Road.
- (b) That Network Rail would be working in partnership with Warwick Business School and the Warwick Manufacturing Group to deliver a programme of professional skills development including accredited leadership and management courses.

(by the Registrar)

- (c) That a memorandum of understanding had been established between the University and Network Rail but that a detailed contract for the new Leadership Centre had yet to be negotiated.

71/04-05 Staff Attitude Survey (Pulse)

REPORTED: (by the Vice-Chancellor)

That the 2005 Staff Attitude Survey, Pulse, had recently been distributed to all members of staff in the University and would play a key role in identifying causes of staff satisfaction and dissatisfaction with a view to making improvements to the experience of all employees across the University.

RESOLVED:

That members of the Senate be requested to highlight the importance of the Staff Attitude Survey to all members of staff in their respective departments in order to encourage extensive completion of survey questionnaires.

72/04-05 University Financial Plan

REPORTED: (by the Vice-Chancellor)

That Chairs and incoming Chairs of Departments who were not members of the Senate had been invited to attend the next meeting of the Senate on 29 June for the presentation of the draft University Financial Plan.

73/04-05 Report from the Steering Committee

CONSIDERED:

A report from the Steering Committee (S.40/04-05 {Parts 1 and 2}) and its resolutions recorded under the following items, together with oral reports from the Vice-Chancellor, Deputy Vice-Chancellor and the Academic Registrar:

- (a) Recurrent Funding 2005/06
- (b) Budget 2005
- (c) Science Budget Allocations 2005 – 2008
- (d) University Financial Plan
- (e) Strategic Science Provision
- (f) SRIF3 and Project Capital 4
- (g) RAE 2008
- (h) EU Research Funding
- (i) WHRI Update
- (j) *The Guardian* University League Tables
- (k) *The Times* League Tables 2005
- (l) Post-Qualification Applications
- (m) Allocation of Additional Student Places and Funds 2006-08
- (n) Undergraduate and Postgraduate Admissions October 2005
- (o) Teaching Quality Issues
- (p) Regional Issues
- (q) NHS Institute
- (r) THES Awards 2005
- (s) General Election Results
- (t) EPSRC Science and Innovation Awards: Statistics Bid
- (u) E-Learning Strategy
- (v) University Access Agreement
- (w) Additional Dental Student Numbers
- (x) Bologna Process
- (y) Annual Monitoring Statements
- (z) National Languages Strategy in Higher Education
- (aa) Sustainable Development in Higher Education
- (bb) 2005 HE Business and Community Interaction Survey
- (cc) Review of FE Colleges
- (dd) Aimhigher Programme
- (ee) International Issues
- (ff) QAA Consultation on Methodology for Review of Compliance with PGR Code of Practice
- (gg) AHRC Chair and Board Members
- (hh) Regional Consortium for Postgraduate Education in Physics
- (ii) Warwick Awards for Teaching Excellence
- (jj) National Academy for Gifted and Talented Youth: Update

- (kk) 40<sup>th</sup> Anniversary Open Campus Day
- (ll) Queen's Anniversary Prizes
- (mm) Warwick Business School
- (nn) Warwick Medical School
- (oo) WHRI Update and Quarter-End Report
- (pp) Academic Resourcing Committee: Quarter-End Report
- (qq) Gateways to the Professions Consultation (the Langlands Review)
- (rr) Leitch Review of Skills
- (ss) UUK Manifesto for Higher Education
- (tt) Rewarding and Developing Staff in HE: Evaluation
- (uu) UUK International Strategy
- (vv) WMG Proposal for New Collaborative Partnership
- (ww) QAA China Audit
- (xx) National Centre for Excellence in the Teaching of Mathematics

(a) TRAC/fEC

RECEIVED:

A copy of a letter from the Chair of the Joint Pricing and Steering Group providing an update on the progress of development and implementation of full economic costing (fEC) methods based upon TRAC and the implications of fEC for pricing of activities (SC.235/04-05 {part}).

REPORTED: (by the Deputy Vice-Chancellor)

That the University had not yet met the target response rate of 85% for the final stage of the diary exercise and that failure to submit sufficient returns to achieve fEC compliance would have a significant impact upon the University's ability to recoup the full 80% of the full economic costs of research from the HEFCE.

RESOLVED:

That members of the Senate highlight the importance of the diary exercise to all members of staff in their departments and the need to maximise returns to achieve the target response rate of 85%.

(b) Research Update

RECEIVED:

A report from the Steering Committee on its consideration of a paper on current issues relating to the oversight and implementation of the University's research strategy and the progress of selected research projects within the University (SC.275/04-05).

REPORTED: (by Professor Jones)

That the first meeting of the newly-established University Research Committee would be held on 30 June 2005.

74/04-05 Warwick in Asia

RECEIVED:

An oral report from the Vice-Chancellor on the progress of the full feasibility study into the opportunity to establish a second University campus in Singapore and the valuable support being provided by the Sub-Group of the University Council established to provide advice to the Vice-Chancellor and senior University colleagues on particular aspects of the feasibility study.

REPORTED: (by the Vice-Chancellor)

- (a) That a special meeting of the Council had been convened on 22 June to consider the interim feasibility report and that a report on the outcome of discussions at this meeting would be provided for the next meeting of the Senate on 29 June.
- (b) That the feasibility study would address fully the following recommendations contained within the Report from the Board of the Faculty of Science (S.42/04-05; minute 80/04-05 refers):
  - (i) That the budget for the establishment of any University of Warwick campus in Asia should be sufficient from the outset for the creation of a world class research led establishment.
  - (ii) That the budget for the establishment of any University of Warwick campus in Asia should not be detrimental to the development and activities of the current campuses.
- (c) That the first draft of the final feasibility report was expected to be complete by the end of August and that final revisions would be made to the report following the visit of University representatives to Singapore from 12 to 14 September.
- (d) That an extraordinary meeting of the Senate to consider the final Singapore feasibility report would be held in the week commencing 12 October prior to consideration of the report by the Council during the week commencing 17 October.

75/04-05 Report from the Equal Opportunities Committee

CONSIDERED:

A report from the meeting of the Equal Opportunities Committee held on 18 May 2005 (S.44/04-05).

(a) Equal Opportunities Policy

CONSIDERED:

A revised Equal Opportunities Policy to be renamed as the University's Equality and Diversity Policy (EOC 19/04-05).

RECOMMENDED:

That the revised Equality and Diversity Policy be approved as set out in paper EOC 19/04-05.

(b) Harassment and Bullying Policy

CONSIDERED:

A draft Harassment and Bullying Policy for University staff (EOC 12/04-05 {revised}).

RECOMMENDED:

That the University Harassment and Bullying Policy be approved as set out in paper EOC 12/04-05 (revised).

(c) Equality Challenge Unit/Commission for Racial Equality Project

RECEIVED:

A report from the Equal Opportunities Committee on its receipt of a progress report on the Equality Challenge Unit/Commission for Racial Equality Project.

76/04-05 Report from the Accommodation Review Group

RECEIVED:

A report from the Accommodation Review Group on the allocation of academic accommodation for the academic year 2005/2006 (S.45/04-05).

REPORTED:

(by the Director of Estates)

(a) That the refurbishment of Millburn House was anticipated to be complete by Easter 2006, with occupancy of the building after this date (minute 69/04-05 also refers).

(by Professor Jones)

(b) That the completion of Phase 3a of the Warwick Business School expansion in September 2006 would allow for the release of 50 additional offices for allocation in the annual accommodation allocation round.

RESOLVED:

That with effect from the academic year 2005/06 the Accommodation Review Group no longer make a report on the annual accommodation allocations to the Senate but that details of all allocations be made available to the University community via InSite on an annual basis.

77/04-05 Item for Discussion Proposed by the Board of the Faculty of Social Studies: Optimum Provision of Doctoral Student Accommodation

RECEIVED:

An oral report from the Vice-Chancellor on the issues raised by members of the Board of the Faculty of Social Studies relating to the provision of academic accommodation for doctoral students, noting that the Graduate School was conducting a survey of postgraduate students on their current and future requirements in regard to working space within the University with a view to bringing forward a report on optimum provision of doctoral student accommodation at the beginning of the Autumn Term.

REPORTED: (by the Education Officer of the Union of Students)

That the Students' Union had recently conducted a similar survey on doctoral student accommodation and that the survey data would be made available to the Graduate School.

RESOLVED:

That steps be taken to make best use of the data held on existing accommodation allocations and bids for future allocations to support the review being conducted by the Graduate School with a view to the completion of the review at an earlier date if feasible.

78/04-05 Awards and Distinctions

RECEIVED:

A paper setting out the awards and distinctions conferred on members of the University since the last meeting of the Senate held on 9 March 2005 (S.46/04-05).

REPORTED:

(by the Vice-Chancellor)

- (a) That, further to the list of awards and distinctions set out in paper S.46/04-05, the Queen's Birthday Honours List for 2005 had been published and the following lay members of the Council awarded honours:

George Cox (Knight Bachelor, for services to Business)  
John Higgins (CBE, for services to the IT Industry)

- (b) That Gus O'Donnell, honorary graduate of the University and currently Permanent Secretary to the Treasury, had been awarded a knighthood in the Queen's Birthday Honours and had been appointed as Head of the Civil Service.

79/04-05 Report from the Board of the Faculty of Arts

CONSIDERED:

A report from the meeting of the Board of the Faculty of Arts held on 25 May 2005 (S.41/04-05).



(a) Membership of the Board of the Faculty of Arts and its Committees 2005/2006

RECEIVED:

A report from the Board of the Faculty of Arts on the membership of the Board and its Committees for the academic year 2005/2006.

(b) Elections to University Committees

RECEIVED:

A statement on the appointment of representatives of the Board of the Faculty of Arts to the Senate and other University Committees for the academic year 2005/2006.

CONSIDERED:

The appointment of academic staff in the Faculty of Arts to serve on the Graduate Appeals Committee Panel of the Board of the Faculty of Arts for the academic year 2005/06.

RESOLVED:

That the following members of academic staff in the Faculty of Arts be appointed to serve on the Graduate Appeals Committee Panel of the Board of the Faculty of Arts for the academic year 2005/06:

Dr I De Smet  
Dr J Gilmore  
Dr Z Newby  
Dr J Burrows

(c) Directors of Research Centres

RECEIVED:

A report from the Board of the Faculty of Arts on the appointment of Directors of Research Centres in the Faculty of Arts.

Note: Dr M Finn has replaced Dr H Marland as a representative of the Board of the Faculty of Arts on the Senate due to Dr Marland taking sabbatical leave in the academic year 2005/06.

80/04-05 Report from the Board of the Faculty of Science

CONSIDERED:

A report from the meeting of the Board of the Faculty of Science held on 25 May 2005 (S.42/04-05).

(a) Faculty of Science Elections

RECEIVED:

A report from the Board of the Faculty of Science on the membership of the Board and its Committees and the appointment of representatives of the Board to the Senate and other University Committees for the academic year 2005/2006.

(b) Warwick in Asia

RECEIVED:

The recommendations of the Board of the Faculty of Science concerning the Warwick in Asia project (minute 74/04-05 refers).

81/04-05 Report from the Board of the Faculty of Medicine

CONSIDERED:

A report from the meeting of the Board of the Faculty of Medicine held on 23 May 2005 (S.43/04-05).

(a) Centre for Health Services Studies

CONSIDERED:

Proposed revisions to Ordinance 7 on the Constitution of the Board of the Faculty of Medicine arising from the disestablishment of the Centre for Health Services Studies (CHESS) (BFM 8/04-05, tabled at the meeting).

RECOMMENDED:

That proposed amendments to Ordinance 7 to remove the Director of CHESS from the membership of the Board of the Faculty of Medicine be approved as set out in paper BFM 8/04-04.

(b) Membership of the Board of the Faculty of Medicine and its Committees 2005/2006

RECEIVED:

A report from the Board of the Faculty of Medicine on the membership of the Board and its Committees for the academic year 2005/2006.

(c) Faculty Board Elections

RECEIVED:

A statement on the appointment of representatives of the Board of the Faculty of Medicine to other University Committees for the academic year 2005/2006.

82/04-05 Constitution of the Students' Union

CONSIDERED:

Proposed amendments to the Constitution of the Union of Students to provide for a postal balloting option in Student Union referenda (S.47/04-05).

RECOMMENDED:

That the proposed amendments to the Constitution of the Union of Students be approved as set out in paper S.47/04-05.

83/04-05 Membership of the Council

REPORTED:

That the University Secretary would be writing to members of the Senate, in accordance with the procedure agreed at the meeting of the Senate of 2 November 1983, to seek nominations for the appointment of Senate representatives on the Council, with a view to considering these appointments at the next meeting of the Senate on 29 June.

84/04-05 Senate Committees

RESOLVED:

That the Committees of the Senate be empowered to continue in being with such powers they have previously exercised until 30 September 2005.